

From: Vankeerbergen, Bernadette
To: [Husen, William](#)
Cc: [Daniels, Charles](#); [Haddad, Deborah](#)
Subject: Mathematics 1138 and 4570
Date: Thursday, April 27, 2017 3:09:00 PM
Attachments: [image001.png](#)

Dear Bill,

On Tuesday, April 25, the NMS Panel of the ASC Curriculum Committee reviewed new course requests for Mathematics 1138 and 4570.

Please find below the feedback of the Panel:

Math 1138: unanimously approved with two comments and one question:

- Include the full academic misconduct and disability statements on page 4.
 - Statement on academic misconduct:
 - “It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term “academic misconduct” includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct <http://studentlife.osu.edu/csc/>.”
 - Statement about disability services:
 - “Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 292-3307, slds@osu.edu; slds.osu.edu.”
- Page 2 of the syllabus mentions a Dropbox section on Carmen. The new Carmen does not have a Dropbox feature. Consider revising the instructions.
- Form on curriculum.osu.edu allows for 2 repetitions but only a maximum of 4 credit hours. Clarify if course is actually repeatable. If so, maximum credit hours should be 8. (This course actually does not seem like it should be repeatable.)

Math 4570: unanimously approved with two contingencies:

- A curriculum map is required for all new courses that will count in the major. Provide a curriculum map.
- Include course number and meeting dates and times on the syllabus.

I will return Math 4570 via curriculum.osu.edu in a minute to enable the department to address the points above. As for Math 1138, I will keep it in my queue until I hear back from you about the repeatability issue.

Should you have any questions about this feedback, do not hesitate to contact Chuck Daniels (faculty Chair of the NMS Panel, cc'd here), or me.

My best,
Bernadette



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